


Republic of the Philippines
CALAMBA WATER DISTRICT
Request for Publication of Vacant Positions



FIELD OFFICE LAGUNA
2F Records Bldg., City Hall Comp., Calamba City,
4027 Province of Laguna
(049) 43-7361 | ro04.laguna@csc.gov.ph
Electronic copy to be submitted to the CSC FO must be in MS Excel format

RECEIVED

06 APR 2026

Name: MARIANNE M. ABANAN Date: _____
Position Designation: DETAILED Time: 1:45 pm

R04-CLB-APPT-20_____

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the CALAMBA WATER DISTRICT:

EXEQUIEL A. AGUILAR, JR.
General Manager A

Date: April 6, 2026

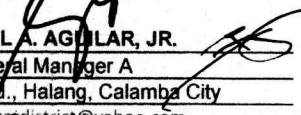
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency/ Area of Specialization/ Residency Requirement (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Senior Corporate Attorney	8	21	73,303.00	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	R.A. 1080		Office of the General Manager
2	Corporate Budget Officer B	102	15	42,178.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Professional/second Level Eligibility		Finance Department

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than April 17, 2026

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license; and
4. Hard copy or electronic copy of Transcript of Records.

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation. This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:



EXEQUIEL A. AGUILAR, JR.
General Manager A
Lakeview Subd., Halang, Calamba City
calambawaterdistrict@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.